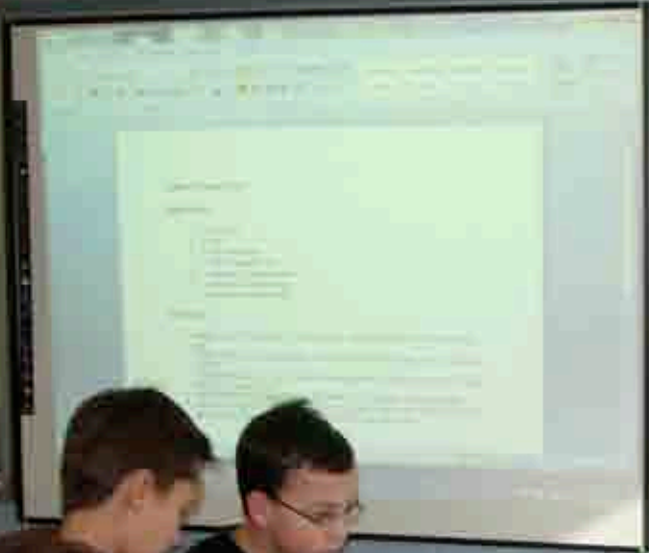
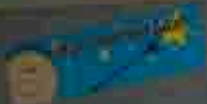




School District of Springfield Township

“Where Schools and Community Are One” www.sdست.org 2011-2012



TECH TERMS

A	Access	S	Search
B	Bandwidth	T	Task
C	Cache	U	User
D	Default	V	View
	Device	W	Web
	Download		
	Driver		
	File		
	Folder		
	Hardware		
	Internet		
	Keyboard		
	Link		
	Mouse		
	Network		
	Printer		
	Software		
	System		
	Tablet		
	Terminal		
	Update		
	Upgrade		
	Wireless		



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1 Inservice MS- 6th grade and New Student Open House 1:30pm	2 Inservice (Teacher Exchange Day)	3
4	5 Labor Day (District Closed)	6 First Day of School EN, ER- Fall Elementary Reading Benchmark Window Opens EN- Kindergarten Early Dismissal 12:00pm School Board Meeting HS Freeze Memorial Lobby 7:30pm	7 EN- Kindergarten Early Dismissal 12:00pm	8 First Day for Eastern Center for Arts & Technology	9 EN- Picture Day	10
11	12 Elementary Fall Fundraiser HSP	13 Elementary Fall Fundraiser HSP MS No Place for Hate Kick Off 10:00am HS No Place for Hate Kick Off 1:00pm	14 Elementary Fall Fundraiser HSP EN- Back to School Night 6:30pm	15 Elementary Fall Fundraiser HSP MS Picture Day MS Back to School Night 6:30pm	16 Elementary Fall Fundraiser HSP	17 Elementary Fall Fundraiser HSP
18 Elementary Fall Fundraiser HSP	19 Elementary Fall Fundraiser HSP Fall MAP Testing Window Opens	20 Elementary Fall Fundraiser HSP School Board Meeting HS Freeze Memorial Lobby 7:30pm	21 Elementary Fall Fundraiser HSP HSP Meeting Erdenheim 7:00pm	22 Elementary Fall Fundraiser HSP MS- Anti-bullying Presentation 9:00am HS Back to School Night 6:30pm	23 Elementary Fall Fundraiser HSP HS- Activities Fair 9:00am	24 Voices of Excellence
25	26	27 District Strategic Plan Kick Off (MS Audion) 7:00pm	28 HS Picture Day	29 No School Students/Staff	30 No School for Students/Staff	

August 2011

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28	29	30	31			

October 2011

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September 2011



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 2011 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	November 2011 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	27	28	29	30	1
2	3	4	5	6	7	8
		School Board Meeting HS Freeze Memorial Lobby 7:30pm		HS Honor Society Induction HS Library 7:30pm	Early Dismissal MPI Midpoint	HS- Living well with Lupus Symposium 8:00am
9	10	11	12	13	14	15
	HS/MS PTA MS Library 7:15pm		HS PSAT	HSP Meeting Enfield 6:30pm	MPI Interims Distributed HS Homecoming Game 7:00pm	Voices of Excellence HS- Tailgate 12:00pm HS Homecoming Dance 7:00pm
16	17	18	19	20	21	22
	EN, ER- Fall Elementary Reading Benchmark Window Closes	School Board Meeting HS Freeze Memorial Lobby 7:30pm			Fall MAP Testing Window Closes HS- Youth in the Loop for Lupus/Spartan Idol HS Auditorium 7:00pm	HS ACT Testing 8:00am
23	24	25	26	27	28	29
	PSSA grade 12 retakes EN- Picture Retake Day	PSSA grade 12 retakes MS- Student/Parent Online Safety Forum 7:00pm	PSSA grade 12 retakes	PSSA grade 12 retakes	PSSA grade 12 retakes HS- Junior Parents College Information Session ER Goblin Gala	PSSA grade 12 retakes
30	31					
PSSA grade 12 retakes	Early Dismissal PSSA grade 12 retakes EN- Costume Parade 10:00am ER- Costume Parade 10:30am					

October 2011



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 PSSA grade 12 retakes Elementary Square One Art Fundraiser School Board Meeting HS Freeze Memorial Lobby 7:30pm	2 PSSA grade 12 retakes Elementary Square One Art Fundraiser	3 PSSA grade 12 retakes Elementary Square One Art Fundraiser	4 PSSA grade 12 retakes Elementary Square One Art Fundraiser Elementary Book Fair	5 HS SAT Testing Elementary Square One Art Fundraiser Elementary Book Fair
6 Elementary Square One Art Fundraiser Elementary Book Fair	7 Elementary Square One Art Fundraiser Elementary Book Fair District Conferences (No school for students) Eastern Center for Arts and Technology CLOSED	8 Elementary Square One Art Fundraiser Elementary Book Fair Election Day Inservice (No school for students) Enfield Conferences AM	9 Elementary Square One Art Fundraiser Elementary Book Fair	10 Elementary Square One Art Fundraiser Elementary Book Fair MS- Picture Retakes 1st Marking Period Ends HS Fall Drama Production 7:30pm	11 Elementary Square One Art Fundraiser Elementary Book Fair MS Veteran's Day Community Assembly 8:00am HS Fall Drama Production 7:30pm	12 HS Fall Drama Production 7:30pm
13 HS Fall Drama Production 2:00pm	14 American Education Week MS- Band & Chorus Fundraiser Cherrydale Farms ER- The Outdoor School HS/MS- PTA MS Library 7:15pm	15 American Education Week MS- Band & Chorus Fundraiser Cherrydale Farms ER- The Outdoor School ER Picture Day Grades 2 and 3 School Board Meeting HS Freeze Memorial Lobby 7:30pm	16 American Education Week MS- Band & Chorus Fundraiser Cherrydale Farms ER Picture Day grades 4 and 5 HS Picture Retakes HSP Meeting Erdenheim 6:30pm	17 American Education Week MS- Band & Chorus Fundraiser Cherrydale Farms EN- Breakfast Buddies K 8:00am HS Financial Aid Night 7:00pm	18 American Education Week MS- Band & Chorus Fundraiser Cherrydale Farms EN- Breakfast Buddies Gr. 1 8:00am 1st Marking Period Report Cards Distributed (ER, MS, HS)	19 Voices of Excellence
20	21	22 MS- 6th Grade Grandparents' Day	23 Inservice (Teacher Exchange Day)	24 Thanksgiving (District Closed)	25 District Closed	26
27	28	29	30	1	2	3

October 2011

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December 2011

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November 2011



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1 EN- 1st Grade Math Curriculum Night 6:30pm	2 ER- Wall of Kindness Assembly	3 HS SAT Testing 8:00am
4	5	6 School Board Meeting HS Freeze Memorial Lobby 7:30pm	7	8 MS- 1st Trimester Ends/2nd Trimester Begins (8th grade specials)	9	10
11	12	13	14 Winter Concert Grade 4 (chorus) 7:00pm	15 MP2 Midpoint	16	17 Voices of Excellence
18	19	20 School Board Meeting HS Freeze Memorial Lobby 7:30pm	21	22 MP2 Interims Distributed MS- 6th grade Holiday Breakfast ER- Sing-a-long 9:30am EN- Sing-a-long 1:30pm	23 District Closed	24
25	26 District Closed	27 District Closed	28 No School Students/Staff	29 No School Students/Staff	30 District Closed	31

November 2011							January 2012						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
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13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30				29	30	31				

December 2011



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Inservice (Teacher Exchange Day)	3 ER- Winter Elementary Reading Benchmark Window Opens Winter MAP Testing Window Opens School Board Meeting HS Freeze Memorial Lobby 7:30pm	4	5	6	7
8	9 HS/MS- PTA MS Library 7:15pm	10 ER- Picture Retake Day	11 MS Winter Concert Grades 6, 7 and 8 7:00pm	12 HS PMEADistrict 11 Band Festival HSP Meeting Enfield 6:30pm	13 HS PMEADistrict 11 Band Festival	14 HS PMEADistrict 11 Band Festival
15	16 Martin Luther King, Jr. Day (District Closed) Springfield Township Foundation MLK Day Celebration- HS	17 School Board Meeting HS Freeze Memorial Lobby 7:30pm	18 MS- 8th Grade Exams HS Winter Concert 7:30pm	19 MS- 8th Grade Exams Midyear Strategic Plan Meeting 7:00pm	20 MS- 8th Grade Exams ER- Winter Elementary Reading Benchmark Window Closes	21 Voices of Excellence
22	23	24 EN- Parent Report Card Information Night 6:30pm	25 ER- 5th Grade Band Concert 6:30pm HS Exams	26 HS PMEADistrict 11 Choral Festival End of 2nd Marking Period/1st semester HS Exams	27 Inservice (No school for students) Erdenheim Conferences HS PMEADistrict 11 Choral Festival HS Strategic Games Club Fundraiser	28 HS PMEADistrict 11 Choral Festival HS Strategic Games Club Fundraiser
29	30	31	1	2	3	4

December 2011

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February 2012

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18	19	20	21	22	23	24
25	26	27	28	29		

January 2012



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3 2nd Marking Period Report Cards Distributed (EN, MS, HS) MS Spelling Bee 8:00am MS Music Marathon 7:30pm	4
5	6	7 School Board Meeting HS Freeze Memorial Lobby 7:30pm	8 ER- 4th Grade Beginner Band Recital 7:00pm	9 HSP Meeting Enfield 6:30pm	10 ER- K-3 Movie Night 6:30pm	11 Voices of Excellence
12	13 Technology Information Community Night- Freeze Memorial Lobby 7:00pm	14	15 EN- Kdg Curriculum Night 6:30pm	16	17 Inservice (Teacher Exchange Day)	18
19	20 Presidents' Day (District Closed)	21 School Board Meeting HS Freeze Memorial Lobby 7:30pm	22	23 HS- PMEA Region VI Band Festival ER- Rise and Shine Grades 2 and 3 7:30am	24 HS- PMEA Region VI Band Festival ER- Rise and Shine Grades 4 and 5 7:30am	25 HS- PMEA Region VI Band Festival
26	27	28	29	1	2	3

January 2012

S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30	31				

March 2012

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31						

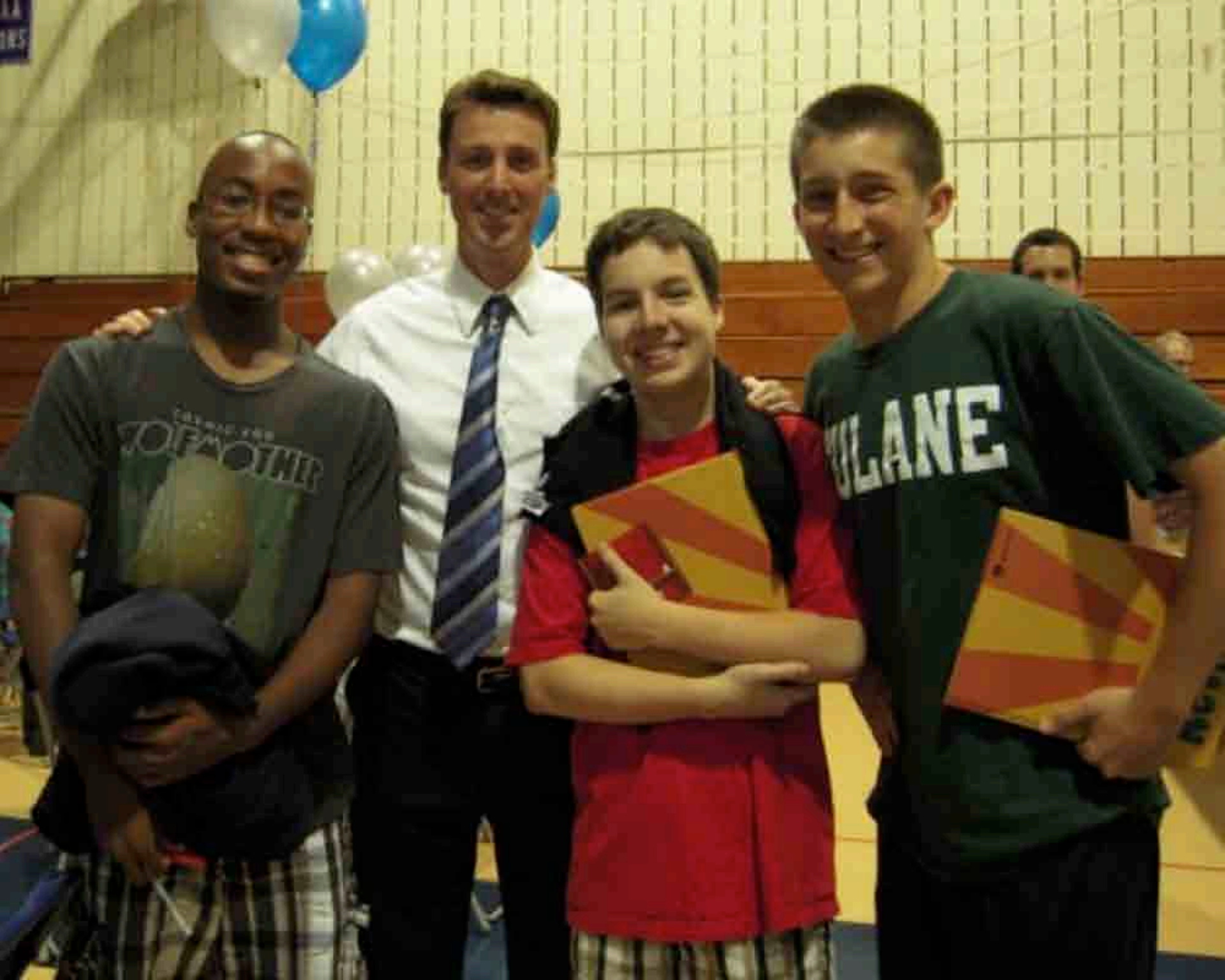
February 2012



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	1	2 Winter MAP Testing Window Closes HS- March Madness D Block MP3 Midpoint	3
4 Eastern Center for Arts and Technology Open House	5	6 School Board Meeting HS Freeze Memorial Lobby 7:30pm	7	8 HS PMEA Region VI Choral Festival	9 HS PMEA Region VI Choral Festival MP3 Interims Distributed MS Musical 7:30pm	10 HS PMEA Region VI Choral Festival HS SAT Testing 8:00am MS Musical 7:30pm
11 MS Musical 2:00pm	12 PSSA Reading and Math Grades 3,4,5,6,7,8,11 HS/MS- PTA MS Library 7:15pm	13 PSSA Reading and Math Grades 3,4,5,6,7,8,11	14 PSSA Reading and Math Grades 3,4,5,6,7,8,11	15 PSSA Reading and Math Grades 3,4,5,6,7,8,11 HSP Meeting Enfield 6:30pm	16 Early Dismissal PSSA Reading and Math Grades 3,4,5,6,7,8,11 EN- Conferences 2nd Trimester Ends/3rd Trimester Begins (8th grade specials)	17
18	19 PSSA Reading and Math Grades 3,4,5,6,7,8,11 MS- Student Council Fundraiser Gertrude Hawk	20 PSSA Reading and Math Grades 3,4,5,6,7,8,11 MS- Student Council Fundraiser Gertrude Hawk School Board Meeting HS Freeze Memorial Lobby 7:30pm	21 PSSA Reading and Math Grades 3,4,5,6,7,8,11 MS- Student Council Fundraiser Gertrude Hawk	22 PSSA Reading and Math Grades 3,4,5,6,7,8,11 MS- Student Council Fundraiser Gertrude Hawk HS Spring Musical 7:30pm	23 PSSA Reading and Math Grades 3,4,5,6,7,8,11 MS- Student Council Fundraiser Gertrude Hawk Parent/Teacher Conferences (No school for students) HS Spring Musical 7:30pm	24 Voices of Excellence HS Spring Musical 7:30pm
25 Senior Citizen's Luncheon 12:00pm HS Spring Musical 1:30pm	26 PSSA Make Up Days	27 PSSA Make Up Days	28 PSSA Make Up Days 6th Grade Band/Chorus Broadway Trip	29 PSSA Make Up Days MS Grade 8 Band Recital 1:30pm	30 PSSA Make Up Days ER- Talent Show 6:30pm	31

February 2012							April 2012						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
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5	6	7	8	9	10	11	8	9	10	11	12	13	14
12	13	14	15	16	17	18	15	16	17	18	19	20	21
19	20	21	22	23	24	25	22	23	24	25	26	27	28
26	27	28	29				29	30					

March 2012



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 HS/MS- PTA HS Library 7:15pm	3 School Board Meeting HS Freeze Memorial Lobby 7:30pm	4 No School Students/Staff (Snow make up day if needed)	5 No School Students/Staff	6 District Closed	7
8	9 No School Students/Staff	10 Spring MAP Testing Window Opens MS- 8th Grade Class Photo 9:45am	11 3rd Marking Period Ends	12	13 ER- Freaky Friday Grades 4 and 5 6:30pm	14 HS ACT Testing 8:00am
15	16 PSSA Writing Grades 5,8,11 Elementary Spring Fundraiser	17 PSSA Writing Grades 5,8,11 Elementary Spring Fundraiser School Board Meeting HS Freeze Memorial Lobby 7:30pm	18 PSSA Writing Grades 5,8,11 Elementary Spring Fundraiser	19 PSSA Writing Grades 5,8,11 Elementary Spring Fundraiser HSP Meeting Erdenheim 6:30pm	20 PSSA Writing Grades 5,8,11 Elementary Spring Fundraiser 3rd Marking Period Report Cards Distributed (ER, MS, HS)	21
22	23 PSSA Science Grades 4,8,11 ER- Spring Elementary Reading Benchmark Window Opens	24 PSSA Science Grades 4,8,11 Election Day EN- Kindergarten Registration and Round Up HS- 8th grade visit 9:00am HS- Grade 8 Parent Orientation 7:00pm	25 PSSA Science Grades 4,8,11 EN- Kindergarten Registration and Round Up Administrative Professionals Day MS- Grade 5 Parent Orientation 6:30pm	26 PSSA Science Grades 4,8,11 EN- Kindergarten Registration and Round Up ER- Young Author Celebration Grade 3 6:30pm	27 PSSA Science Grades 4,8,11	28
29	30 PSSA Make Up Days MS 5th grade visits 10:30am	1	2	3	4	5

March 2012							May 2012								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
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18	19	20	21	22	23	24	20	21	22	23	24	25	26		
25	26	27	28	29	30	31	27	28	29	30	31				

April 2012



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1 PSSA Make Up Days MS 5th grade visits 10:30am School Board Meeting HS Freeze Memorial Lobby 7:30pm	2 PSSA Make Up Days MS 5th grade visits 10:30am	3 PSSA Make Up Days MS 5th grade visits 10:30am Digital Storytelling Festival 6:00pm	4 PSSA Make Up Days MS 5th grade visits 10:30am	5
6	7 Teacher Appreciation Week HS AP Exams MS 5th grade visits Eastern Center for Arts and Technology CLOSED	8 Teacher Appreciation Week HS AP Exams MS 5th grade visits	9 Teacher Appreciation Week HS AP Exams MS 5th grade visits ER- Festival of the Arts & Grade 4 Band/Chorus 6:30pm	10 Teacher Appreciation Week HS AP Exams EN, ER- Spring Elementary Reading Benchmark Window Closes HS Festival of the Arts 7:30pm	11 Teacher Appreciation Week Early Dismissal HS Prom EN- Color Day MP4 Midpoint James Taylor Day: A Celebration of Differences	12
13	14 HS AP Exams HS/MS- PTA HS Library 7:15pm	15 HS AP Exams MS Book Fair School Board Meeting HS Freeze Memorial Lobby 7:30pm	16 HS AP Exams MS Book Fair MS Festival of the Arts 6:30pm & Spring Concerts 7:00pm	17 HS AP Exams MS Book Fair HSP Meeting Enfield 6:30pm	18 HS AP Exams MS Book Fair ER Color Day MP4 Interims Distributed	19 Voices of Excellence EN- May Carnival 10:00am
20	21 ER Color Day Raindate	22 ER Grade 5 Class Photo HS Red Cross Blood Drive	23 ER- Festival of the Arts & Grade 5 Spring Concert (band and chorus) 6:30pm	24 MS Color Day Kindergarten Parent Orientation 6:30pm HS Thespian Initiation 7:00pm	25 HS- Sports in the Sun 11:00am Spring MAP Testing Window Closes	26
27	28 Memorial Day (District Closed)	29	30	31 Strategic Plan Wrap Up 7:00pm	1	2

April 2012

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June 2012

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24	25	26	27	28	29	30

May 2012



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 7/8th Grade Band/Chorus Trip	2
3	4 MS- 8th Grade Exams HS/MS- PTA HS Library 7:15pm	5 MS- 8th Grade Exams School Board Meeting HS Freeze Memorial Lobby 7:30pm	6 MS- 8th Grade Exams HS Chamber Concert 7:00pm	7 HS- Senior Exams Move Up Day 9:30am	8 8th Grade Class Trip ER- Grade 5 Celebration 9:30am	9
10	11 MS- Summer Library Book Check Out MS- Talent Show 8:00am	12 MS- Summer Library Book Check Out MS- Athletic Awards 8:00am HS- Senior Awards Ceremony 11:30am HS- Senior Luncheon 1:00pm HS- Senior BBQ 6:30pm	13 HS- Exams Early Dismissal Eastern Center for Arts and Technology LAST student day MS- Music Awards 8:00am HS-Graduation Practice 9:00am HS- National Honor Society Luncheon I 1:30am Commencement 6:30pm	14 HS- Exams Early Dismissal 8th Grade Graduation 10:00am	15 HS- Exams 4th Marking Period/2nd Semester Ends Early Dismissal Elementary Report Cards Distributed Last Teacher/Student Day MS- Closing Assembly 10:00am	16
17	18	19 School Board Meeting HS Freeze Memorial Lobby 7:30pm	20	21	22 MS/HS Report Cards Mailed	23
24	25 Summer Office Hours Begin 8:00am-12:00pm and 1:00pm-4:00pm	26	27	28	29 District Closed	30

May 2012

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July 2012

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June 2012



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 District Closed	7
8	9	10	11	12	13 District Closed	14
15	16	17	18	19	20 District Closed	21
22	23	24	25	26	27 District Closed	28
29	30	31	1	2	3	4

June 2012

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August 2012

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July 2012



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
					District Closed	
5	6	7	8	9	10	11
		School Board Meeting HS Freeze Memorial Lobby 7:30pm		Summer Office Hours End	District Closed	
12	13	14	15	16	17	18
19	20	21	22	23	24	25
		School Board Meeting HS Freeze Memorial Lobby 7:30pm				
26	27	28	29	30	31	1

July 2012

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September 2012

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23	24	25	26	27	28	29
30						

August 2012

General Information • www.sdst.org

Administration Building.....215-233-6000

1901 E. Paper Mill Road, Oreland, PA 19075
Superintendent's Fax: 215-233-5815
Business Fax: 215-233-6025
Special Education Fax: 215-233-6010

Dr. Wendy Royer, Superintendent.....Ext. 1013

Mrs. Jane Shively, Administrative Assistant to the Supt.....Ext. 1012
Mrs. Christina Sellers, District Receptionist.....Ext. 1000

Ms. Emily Kehr, Director of Human Resources.....Ext. 1011

Administrative AssistantExt. 1014

Mr. Leonard Kresefski, Business Administrator.....Ext. 1002

Mr. Joseph Deady, Assistant Business Administrator.....Ext. 1003

Mrs. Beth McCallion, Secretary.....Ext. 1005

Mrs. Carol Rohrbach, Director of

Curriculum & Staff Development.....Ext. 2226

Mrs. Michele Kennedy, Secretary.....Ext. 1010

Ms. Kristen Swanson, Director of Technology.....Ext. 1019

Ms. Naseem Figueroa, Help Desk Coordinator.....Ext. 1035

Dr. Sylvia Sanfilippo-Cohn, Director of

Special Education & Student Support Services.....Ext. 1021

Dr. Sherry Scena, School Psychologist.....Ext. 1020

Dr. Janet Sachs, School Psychologist.....Ext. 1020

Mrs. Michelle Lederman, Secretary.....Ext. 1021

Mrs. Loretta Allen, Secretary.....Ext. 1020

Mrs. Beatrice DeAngelis, Secretary.....Ext. 1018

Maintenance Department.....215-233-6065

Fax: 215-233-1571

Facilities Department

Ms. Carrie Horst, Secretary.....215-233-6065

Transportation Department

103 West Montgomery Avenue, Erdenheim, PA 19038
Fax: 215-836-3004

Mr. Wayne Johnston, Director of Transportation.....215-233-6096

Mrs. Debra Washington, Secretary.....215-233-6095

Ms. Evey Ramos, Secretary.....215-233-6095

Enfield Elementary School215-233-6080

1118 Church Road, Oreland, PA 19075-2599
Fax: 215-233-4688

Dr. Tina Mitchell, Acting PrincipalExt. 4002

Mrs. Janice Smith, Secretary.....Ext. 4000

Mrs. Florence Egan, Guidance Counselor.....Ext. 4012

Erdenheim Elementary School.....215-233-6085

500 Haws Lane, Flourtown, PA 19031
Fax: 215-233-6094

Mrs. Christine Bradley, Principal.....Ext. 5001

Mrs. Marilyn Henry, Acting Assistant Principal.....Ext. 5002

Mrs. Pam Brinton, Secretary.....Ext. 5000

Mrs. Beth Ann Cooney, Secretary.....Ext. 5004

Ms. Cathleen Dougherty/Mr. Tom Canning, Guidance Counselors....Ext. 5003

Springfield Township Middle School215-233-6070

1901A E. Paper Mill Road, Oreland, PA 19075
Fax: 215-233-6091

Mrs. Alice Snare, Principal.....Ext. 3002

Mrs. Lauren Davis, Assistant Principal.....Ext. 3003

Mrs. Linda Angely, Secretary.....Ext. 3000

Mrs. Rhonda Ingram, Secretary.....Ext. 3001

Mrs. Judy Smith, Guidance Counselor.....Ext. 3004

Springfield Township High School.....215-233-6030

1801 E. Paper Mill Road, Erdenheim, PA 19038
Office Fax: 215-233-0691
Athletic Department Fax: 215-233-6002

Mr. Greg Puckett, Principal.....Ext. 2005

Mrs. Kendra Dean, Principal's Secretary.....Ext. 2000

Dr. Melanie McCarthy, Assistant Principal.....Ext. 2002

Mrs. Cheryl Luxton, Secretary.....Ext. 2001

Ms. Lindsay Scheiber, Secretary.....Ext. 2045

Mr. Ryan Johnston, Assistant Principal & Athletic Director.....Ext. 2028

Mrs. Adrienne Smyth, Secretary.....Ext. 2030

Mrs. Linda Marcucci, Guidance Counselor.....Ext. 2007

Mr. William Shearer, Guidance Counselor.....Ext. 2008

Ms. Mary Soboleski, Guidance Counselor.....Ext. 2009

Mrs. Audie Lynn McGowen, Guidance Secretary.....Ext. 2006

Mrs. Melissa Levin, Social Worker.....Ext. 2014

Mr. Viet Hoang, Food Services Director.....Ext. 2004

Mrs. Susan Holman, Secretary.....Ext. 1031

Board of Directors 2011-2012

Mr. John Alviti - Vice-President - 2007-2011
7B Grove Avenue
Flourtown, PA 19031
215-233-2401

Mr. Malcolm Gran - 2009-2013
8303 Newbold Lane
Glenside, PA 19038
215-836-5993

Ms. Gail Inderwies - 2009-2013
2005 Bridle Lane
Oreland, PA 19075
215-233-0069

Mrs. Jennifer Kolodner - 2007-2011
1007 Fraser Road
Erdenheim, PA 19038
215-233-0820

Mr. Walter Lapidus - 2009-2013
810 E. Gravers Lane
Wyndmoor, PA 19038
215-233-0686

Mr. Anthony McDowell - 2007-2011
855 Skyline Drive
Erdenheim, PA 19038
215-233-1435

Anthony B. Quinn, Esquire - President - 2007-2011
711 Pleasant Avenue
Wyndmoor, PA 19038
215-233-0264

Mr. Daniel Pickens - 2011-2012
8217 Ardmore Avenue
Wyndmoor, PA 19038
484-586-8206

Ms. Gloria Thompson - 2007-2011
8105 MacArthur Road
Wyndmoor, PA 19038
215-402-0906

REGULAR AND INTERIM BOARD MEETINGS WILL BE HELD

**THE FIRST AND THIRD TUESDAYS OF THE MONTH (see calendar for exceptions) IN THE HIGH SCHOOL FREEZE MEMORIAL LOBBY.
ALL BOARD MEETINGS ARE SCHEDULED FOR 7:30 PM AND ARE OPEN TO THE PUBLIC.**

The regularly-scheduled meetings will air on Comcast Cable Channel 28 or Verizon Fios Channel 38, beginning Friday afternoon following the meeting. Check website for airtimes. Public comment is invited. Agendas are posted on the website at www.sdst.org

SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION OFFICERS

President.....Suzie Held
First Vice President/Membership Chair..... Ken Rodoff
Second Vice President.....Lauren Hannahoe
Corresponding Secretary.....John Waters
Recording Secretary.....Tiffany Cannon
Treasurer.....Deborah Zawila

SPRINGFIELD TOWNSHIP EDUCATION SUPPORT PERSONNEL ASSOCIATION

President.....Larry Harris
Vice President.....Nancy Eisele
Treasurer.....Jeanne Williams
Secretary.....Gary Dotterer

ENFIELD AND ERDENHEIM ELEMENTARY HOME SCHOOL PARTNERSHIP (HSP) OFFICERS 215-704-6119

Co-President.....Nancy McDonald
Co-President.....Donna Bailey
Co-Vice President.....Kristyn Roessler
Co-Vice President.....Staci Perkins
Co-Treasurer.....Tricia Kaercher
Co-Treasurer.....Adrienne Smythe
Recording Secretary.....Open
Co-Communications Liaison..... Dina Davidson
Co-Communications Liaison.....Laura Bauder

SPRINGFIELD TOWNSHIP MIDDLE SCHOOL/HIGH SCHOOL PTA OFFICERS 215-740-4272

President.....Laurie Kristiniak
Vice-PresidentErinn Durham
Vice-President.....Pat Field
Secretary.....Cindy Shapiro
Treasurer..... Stephanie Donofry

2011-2012 School District of Springfield Township Notices

For a complete list of Board Policies and Administrative Rules, please go to www.sdست.org and scroll down to School Board.

Student Education Records Notification of Rights Under FERPA for Elementary and Secondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student education records. They are:

(1) The right to inspect and review student education records within 45 days of the day the district receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parents/guardians or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents/ Guardians or eligible students may ask the district to revise/remove a record that they believe is inaccurate or misleading. They should write to the school principal, clearly identify the part of the record they want changed, and specify the reasons for the change. If the District decides not to honor a request, the district will provide notification of the decision and the right to a hearing.

(3) The right to withhold consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses educational records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, S.W.
Washington, D.C. 20202 4605

The district may disclose the following types of information (known as "directory information") without your consent unless you notify the district in writing within 20 days of the date you receive this notice that you do not want any or all of those types of information about the student designated as directory information. Directory information includes the following information relating to a student: the student's family members' name, address, telephone number, social security number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, and other similar information. Directory information may be disclosed for purposes beneficial to the student and the school district only with the approval of the district superintendent or designee.

Testing protocols with respect to psychoeducational testing performed by district personnel of students who are exceptional or thought to be exceptional (which testing requires advance notification to parents) may be destroyed within one year of the testing date without notice, unless the district receives a written request to maintain this information.

From time to time, photographs may be taken of your child for district public relations publications such as the district calendar or other school related purposes. Additionally, your child's school-related work may be displayed in a school building in conjunction with displays of other students' work. These photographs and school related work (which are not considered student records) will be used/ displayed in a manner designed to ensure that confidential information about your child's educational program will not be revealed. **If you object to the use of your child's photograph, the video broadcasting of your child on our local cable channel, the posting of your child's name or image on our district website, or the display of your child's work by the district in any manner, please complete an opt out form available at www.sdست.org.**

2011-2012 School District of Springfield Township Notices

For a complete list of Board Policies and Administrative Rules, please go to www.sdst.org and scroll down to School Board.

Instruction About HIV/AIDS and Other Life-Threatening Communicable Diseases

The Pennsylvania Department of Education mandates that (1) students be provided with information about HIV/AIDS and other communicable diseases in the primary, intermediate, middle and high school levels; and that (2) parents may review curriculum plans and curriculum that will be used prior to instruction. In the School District of Springfield Township, this instruction occurs specifically in grades 7 and 10 as part of health courses. At the K-4 level, health is integrated into science, and instruction stresses the development of strong, positive health habits related to cleanliness, diet, exercise, safety and distinguishing “good” drugs from “bad” ones. Elementary instruction is based on student readiness and developmental appropriateness.

Personal and School Property

The district assumes no responsibility for the loss of or damage to a student’s personal property. Books and gym bags should be kept in the student’s locker when not in use. Expensive items or large sums of money should be checked in at the school office. These items should be brought to school only for special purposes. Students will be charged for the loss or damage to books and school property on the basis of replacements costs. Respect of school property and the property of others is expected at all times.

Requests for Use of School District Facilities

Any group seeking permission to use school district buildings or grounds must file an “application for determination of eligibility.” All applicants are required to have insurance which names the school district as an additional insured entity. For a complete list of fees charged and rules governing use of these facilities, contact the School District Facilities Office at 215-233-6065 between 8:30 a.m. and 3:30 p.m. Monday through Friday.

Disclosure of Name, Address and Telephone Number to Military Recruiters

This notice provides parents or eligible students with an opportunity to object in writing to the disclosure of the student’s name, address and telephone number to military recruiters. You may opt not to have this information disclosed to any military recruiter or institution or you may request that this information not be released without prior written consent. Please mail your objections on or before September 17, 2011, to the guidance secretary at Springfield Township High School.

Springfield Township High School
Guidance Office
1801 East Paper Mill Road
Erdenheim, PA 19038-7099

No Child Left Behind (NCLB) Policies and Notices

As a parent of a student attending school in the School District of Springfield Township, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child’s classroom teachers and instructional aides, such as:

- whether the Pennsylvania Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches
- whether the Pennsylvania Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances
- the teacher’s college major, advanced degrees, and the subject of the degrees
- whether any teacher’s aides or similar paraprofessionals provide services to your child and their qualifications.

If you would like to receive any of this information, please call 215-233-6000.

Included in NCLB Policies is Information Regarding:

- Evaluation of Pupil Progress
- Involvement of Parents in Title I Program
- Parents who may be interested in becoming involved in the school district’s improvement activities should contact our Federal Programs Coordinator, Mrs. Christine Bradley, at 215-233-6000, Ext. 5001.
- Inspection of Curriculum
- Pupil Rights—Student Surveys
- Migrant Education
- Homeless Students
- Unsafe School Choice
- Access to High School Students and Information on Students by Military Recruiters

The Family Educational Rights and Privacy Act (FERPA), and Section 9528 of the No Child Left Behind Act of 2001, both Federal Laws, require that the School District of Springfield Township, with certain exceptions, obtain your written consent prior to the disclosure of personal identifiable information from your child’s education records. However, the district may disclose appropriately designated “directory information” (name, address and telephone listings) to Armed Forces military recruiters without written consent, unless you have advised the district in writing to “opt out” in accordance with district procedures. The primary purpose of directory information is to allow the School District of Springfield Township to include this type of information from your child’s education records in certain publications. Please note that there are two purposes of this; 1) is to release records for educational purposes; and 2) is to release basic information to recruiters.

2011-2012 School District of Springfield Township Notices

For a complete list of Board Policies and Administrative Rules, please go to www.sdst.org and scroll down to School Board.

Participation in Board Meeting by Board Member by Remote Communication Device

Members of the Board of School Directors may participate in a regular or special Board meeting governed by the Sunshine Act and vote by means of remote communication device (such as speaker telephone or videoconferencing) in the event of an emergency meeting or in the event of an unavoidable conflict by a Board member.

Videotaping on School Buses

Video cameras may be placed in any district school bus. All students shall be notified that they may be subject to being videotaped on the school bus at any time. Notification of this practice to parents of all students shall be made through each school. Where appropriate under the circumstances, the superintendent of schools may decide if more extensive monitoring is needed.

Privacy of Personal Health Information

The district shall limit the dissemination of protected health information in accordance with and to the extent required by the Health Insurance Portability and Accountability Act of 1996 and its accompanying regulations.

English Language Learners/Bilingual Program

The district shall provide a program for each student whose dominant language is not English for the purpose of facilitating the student's achievement of English proficiency and the academic standards. The program shall include bilingual-bicultural or English Language Learners (ELL) instruction. The program shall meet the three-pronged test of program compliance: sound research-based education theory; sufficient resources and staffed by appropriate personnel, and periodic program evaluation.

Eligibility of Resident Students for School Attendance

To be considered a resident of the School District of Springfield Township, a child must live in a residence located within Springfield Township with either his natural or birth parents, with the parent or another individual having legal custody or with a legally appointed guardian. If a resident parent or guardian moves from the School District during the current school year, the child, as a non-resident student, may continue on a tuition basis until the completion of that school year.

Policy #113.1—Behavior Management for Exceptional Students

The use of effective and appropriate strategies for managing and controlling student behavior enhances educational success for students. Optimal learning outcomes are achieved in classrooms where a student's opportunities for learning and building self-esteem and individual responsibilities are maximized. The management of student behavior for exceptional students in the Springfield Township School District is predicated on the following principles:

1. Each eligible student is entitled to receive his/her education in the least restrictive environment.
2. All students are entitled to an environment free from restrictions or injuries caused by the challenging behaviors of others.
3. Effective behavior management is contingent upon clear, direct, concise communications among school, students and family.
4. Staff development is critical for a behavior management system to be effective.
5. The cooperative efforts of the schools, interagency supports, community resources, and family involvement are all essential to meeting the behavioral needs of eligible students.

Policy #202—Student Admission Policy

Resident Student – A child of school age (1) physically residing within the geographic limits of the district with his or her parent(s), natural or adoptive, or (2) an emancipated minor who physically resides within the geographic limits of the district.

Where the parents of a student reside in two (2) school districts, due to separation, divorce or any other reason, the child is considered a resident student of this district if: (1) he or she lives with the parent who resides in this district the majority of the time, (2) a Court Order or Court Approved Custody Agreement provides that the child is a resident of this district, or (3) the child evenly divides time between the two parents and Springfield is chosen as the home district.

Student Residing with a District Resident – A child of school age physically residing within the geographical limits of the district (1) with a district resident who is the guardian of that child, or (2) with a district resident who keeps the child, which is not his or her own, in his or her home, supporting the child gratis as if the child were his or her own.

Non-resident Student Placed in the Home of Resident – A child of school age physically residing in the home of a resident of the district by order of the court or by arrangement with an association, agency, or institution having the care of neglected and dependent children, where such a resident is being compensated for keeping the child.

Non-resident Student Placed in an Institution - A non-resident child of school age placed in a children's home, or other institution for the care and training of children located within the boundaries of the district.

2011-2012 School District of Springfield Township Notices

For a complete list of Board Policies and Administrative Rules, please go to www.sdst.org and scroll down to School Board.

Policy #202—Student Admission Policy continued...

Homeless Student – A child of school age who lacks a fixed, regular and adequate nighttime residence and includes the following:

(1) children who are sharing the housing of other persons due to a loss of housing, economic hardship, or similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement; (2) children who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; (3) children who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and (4) migratory children living in circumstances described in (1) through (3). This shall include unaccompanied homeless children not in the physical custody of a parent or guardian and children awaiting foster care placement.

Pre-Adoptive Students – A child of school age who resides with pre-adoptive parents who are receiving adoption assistance subsidies, pre-adoption foster payments, or other payment, such as Supplemental Security Income (SSI) or Transitional Assistance for Needy Families (TANF).

Policy #204—Attendance

The Board recognizes there may be valuable learning experiences outside the school setting. These experiences, whether chaperoned by parents, teachers, or members of the community, may add to the total education of a student. The laws and regulations are designed to prevent truancy and are not designed to limit a student's learning opportunities as offered by the school. Special requests, when submitted in advance, shall be considered on an individual basis by the principal of the school. Under typical circumstances, absences for educationally related trips which have the approval of the school principal shall be limited to a maximum of five (5) days per school year.

The School Code of Pennsylvania further provides that absences from school may be excused for mental, physical or other justifiable reasons. Student attendance may be excused upon certification by any licensed practitioner of the healing arts or upon other satisfactory evidence that a child is prevented from attending school because of mental, physical, or other urgent reasons. In doing so, non-medical doctors may be proper sources of evidence so long as they are licensed and practice in the "healing arts." The Code delineates a procedure involving penalties to parents, including an appearance before a district justice, when absences are unexcused.

Policy #217—Graduation Requirements

The Board will acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding a diploma at graduation ceremonies.

The Board requires that each candidate for graduation shall have earned twenty-eight (28) credits and meet district requirements for proficiency as set forth in Administrative Rule. The fourth year of high school shall not be required if the student has been accepted by an accredited institution of higher learning and has completed all requirements for graduation.

Policy #218—Student Discipline

The Board acknowledges that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment; and the effectiveness of the instructional program is, in part, reflected by the behavior of students.

The Board shall require each student to adhere to Board policies and the rules and regulations promulgated by the administration and to submit to disciplinary measures appropriately assigned for infraction of those rules. School rules and Board policies all govern student conduct in school, at school-sponsored activities, and during the time spent in travel to and from school. Student conduct which occurs off-campus or at non-school related activities may be the subject of discipline by the district if the conduct has a direct and immediate effect on the discipline or general welfare of the district. This misconduct includes criminal offenses. The complete list of conduct infractions is listed on the district website under Board Policy #218 AR.

Policy #226—Searches

The district is aware of and respects the rights of students to be free of unreasonable searches of their persons and their possessions. However, in certain circumstances, the safe and orderly operation of the schools sometimes requires the investigation of possible violations of school rules. This policy defines the rights of the district administration to investigate possible student misconduct by means of searches of students and their possessions.

"Reasonable suspicion" for a search pursuant to this policy should be supported by 1) an identification of specific observations or knowledge, 2) the rational inferences that were drawn from all available observations and facts considered as a whole, and 3) an explanation of how the available facts and rational inferences provided a particular and objective basis for the suspicion when they were combined with the special background, training and experiences the school official has.

The School District of Springfield Township ("school district") provides students with access to the school district's electronic communication systems and network, which includes Internet access, whether wired or wireless, or by any other means. Computers, network, internet, electronic communications and information systems (collectively "CIS systems") provide vast, diverse and unique resources. The Board will provide access to the school district's CIS systems for students in order to facilitate learning and teaching to foster the educational purpose and mission of the school district.

2011-2012 School District of Springfield Township Notices

For a complete list of Board Policies and Administrative Rules, please go to www.sdst.org and scroll down to School Board.

Policy #235—Student Rights/Responsibilities

This policy sets forth guidelines by which student rights are to be determined consistent with law. The Board has the authority and responsibility to establish reasonable rules and regulations for the conduct and deportment of students of the district. At the same, time, no student shall be deprived of equal treatment and equal access to the educational program, due process, a presumption of innocence, and free expression and association in accordance with these guidelines. Attendant upon the rights established for each student are certain responsibilities, which include:

1. school attendance
2. conscientious effort in classroom work and homework
3. making up any missed work or assignments
4. conformance to school rules and regulations
5. sharing with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living
6. respect for the rights of others
7. obedience to properly constituted school authority
8. volunteering information in matters relating to the health, safety and welfare of the school community and the protection of school property
9. dress and groom to meet standards of safety and health and so as not to cause substantial disruption to the educational processes
10. assisting the school staff in operating a safe school for the students enrolled therein
11. complying with Commonwealth and local laws
12. exercising proper care when using public facilities and equipment
13. reporting accurately in student media and
14. compliance with the rules and regulations of the district

Policy #248—Sexual Harassment

The district, in maintaining a positive learning and working environment, prohibits any form of harassment based on race, color, national origin/ethnicity, sex, age, disability, sexual orientation or religion. This policy covers harassment by and of district employees. It is the policy of the district in maintaining a positive learning and working environment to prohibit any form of sexual harassment. Sexual harassment shall consist of unwelcome sexual advances, requests for sexual favors and/or other inappropriate verbal or physical conduct of a sexual nature, verbal harassment or abuse, pressure for sexual activity, repeated remarks to a person with sexual or demeaning implications, unwelcome touching, or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning grades, job status, or position in the organization. It shall be a violation of this policy for any student or staff member to harass any student or staff member.

Complaints of sexual harassment should be presented to the district's Title IX coordinator, Ms. Emily Kehr, at 215-233-6000, x1011.

Policy #250—Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems By Students

Updated this year, Board Policy 250 is more than just rules and regulations regarding the use of the district's information and communication technologies such as the network, computers and software, it is statement of the district's belief in the essential nature of these and related technology tools for teaching and learning in the 21st century. It establishes the expectation that students, as both consumers and producers of information, abide by certain ethical and legal practices and, while using these tools, be respectful of the rights of others and of the tools themselves. It also permits the district the option to exercise specific practices to preserve a productive and safe learning environment. Parents and students are expected to read and abide by this policy. The policy is available on the district's website and can be requested at any school or district office or by contacting the Director of Technology. Signing the Acceptable Use Policy (AUP) indicates consent for your entire tenure in the district. Only graduation or movement to another district would invalidate the AUP policy.

Policy #255—Bullying and Cyber Bullying

The Board of School Directors is committed to providing all students and employees with a safe and civil environment, free from harassment or bullying. The School District of Springfield Township recognizes that bullying interferes with the learning process, and may present an obstacle to the academic, vocational, and social development of students. All forms of bullying and cyber bullying by the School District of Springfield Township students are prohibited. Anyone who engages in bullying or cyber bullying in violation of this policy shall be subject to appropriate discipline. The policy is posted in all buildings and available in all classrooms.

Policy #716—Integrated Pest Management

The School District of Springfield Township uses an Integrated Pest Management (IPM) approach for managing insects, rodents and weeds. Our goal is to protect every student from pesticide exposure by using an IPM approach to pest management. Our IPM approach focuses on making the school building and grounds an unfavorable habitat for these pests by removing food and water sources and eliminating their hiding and breeding places. We accomplish this through routine cleaning and maintenance. We routinely monitor the school building and grounds to detect any pests that are present. The pest monitoring team consists of staff from the maintenance office, teachers and students. Pest sightings are reported to our IPM coordinator who evaluates the "pest problem" and determines the appropriate pest management techniques to address the problem. The techniques can include increased sanitation, modifying storage practices, sealing entry points, physically removing the pest, etc.

2011-2012 School District of Springfield Township Notices

For a complete list of Board Policies and Administrative Rules, please go to www.sdst.org and scroll down to School Board.

Policy #716—Integrated Pest Management continued...

From time to time, it may be necessary to use pesticides registered by the Environmental Protection Agency to manage a pest problem. A pesticide will only be used when necessary and will not be routinely applied. When a pesticide is necessary, the school will try to use the least toxic product that is effective. Applications will be made only when unauthorized persons do not have access to the area(s) being treated. Notices will be posted in these areas 72 hours prior to application and for two days following the application.

Parents or guardians of students enrolled in the school may request prior notification of specific pesticide applications made at the school. To receive notification, you must be placed on the school's notification registry. If you would like to be placed on this registry, please notify the district in writing. Please include our e-mail address if you would like to be notified electronically.

If a pesticide application must be made to control an emergency pest problem, notice will be provided by telephone to any parent or guardian who has requested such notification in writing. Exemptions to this notification include disinfectants and antimicrobial products; self-containerized baits placed in areas not accessible to students, and gel-type baits placed in cracks, crevices or voids; and swimming pool maintenance chemicals.

Each year the district will prepare a new notification registry. If you have any questions, please contact the Integrated Pest Management (IPM) Coordinator at 215-233-6065.

Policy #720—Gifts, Grants, Donations

The Board recognizes that individuals and organizations in the community may wish to contribute additional supplies or equipment to the district schools or instructional program. In the event a gift is restricted as to purpose, it will only be accepted with the agreement by the donor that the use of the gift may be changed to another purpose by resolution of the Board, when the Board determines, in its sole judgment, that the original purpose may no longer be educationally appropriate. All gifts shall become the property of the school district.

Policy #801—Open Records

The Board recognizes that the public has a right to know how the agencies within the Commonwealth use their money. Therefore, the public has the right to access and procure copies of those district records which are public records, with certain exceptions, subject to law, Board policy and administrative regulations. Local agencies, such as the district, are permitted and required to set policy governing that access.

Policy #806—Child/Student Abuse

The Board adopts this policy to affirm district employees' obligation to assist in identifying possible child abuse as well as victimization of students by school employees and others, and to establish procedures for reporting such incidents or suspected incidents in compliance with the Child Protective Services Law of 1990 and its amendments. Volunteers whose position entails having direct unsupervised contact with students on more than an incidental basis must submit an Act 34 Criminal History Report and an Act 151 Clearance Statement issued within the preceding year by the Department of Welfare.

Policy #818—Contracted Services

The Board, in its effort to provide cost-effective programs, may need to utilize contracted services. The Board will continue to supervise and evaluate such services to assure their effectiveness.

The Board is required by law to ensure that independent contractors and their employees submit the following clearances: Acts 34, 114 and 151. Forms are available on the district website.

Policy #910—Community Relations

The Board believes that positive school and community relations are vital to continuing the high caliber of education for the students of this school district. Support for the public schools depends upon the knowledge, understanding, and participation of informed community residents.

The Board shall keep the residents of the district regularly informed of its activities by way of its own publications, cable, newsletters and the district web page.

All residents of the community are invited to make comments to and ask questions of the Board at all times, particularly at the regular monthly Board meetings in accordance with established procedures.

All residents of the community are urged to participate in school-related functions, special committees, and school-related organizations.

Educational Services

EVALUATION SERVICES

Students who demonstrate learning, behavioral, emotional, and other needs (including those thought to be mentally gifted) can receive a Multi-Disciplinary Evaluation. The school district psychologists are members of evaluation teams who administer psycho-educational assessments to help determine the strengths and needs of individual students. Parents, teachers and other professionals also give input to all educational decisions regarding students.

HEALTH SERVICES

School nurses serve all the public and non-public schools in Springfield Township. The nurses assist during physical and dental examinations, administer hearing and vision tests, aid in the control of communicable diseases and acquaint pupils with proper health practices.

Physical examinations mandated by state law are given by school or family physicians to children in Kindergarten, Grade 6 and Grade 11.

Dental examinations mandated by state law are given by school or family dentists to children in Kindergarten, Grade 3 and Grade 7.

Parents are encouraged to have mandated examinations done by their family physician and dentist. State Health Forms can be obtained at schools and the district web site and are filled out by the physician or dentist, and returned by the family to the school.

SERVICES FOR EXCEPTIONAL CHILDREN

A full continuum of services is provided to eligible students with special learning needs. In compliance with the Individuals with Disabilities Education Improvement Act, all thirteen categories of students are educated in their local schools with typically developing peers. The programs are staffed by highly qualified teachers, para-professionals, and an array of itinerant therapists including speech and language, occupational, physical, hearing and vision. The district also employs a Board Certified Behavior Analyst, licensed psychologists, and social workers.

Our Response to Intervention and Instruction (RtII) initiative K-8 grade serves to provide universal screening of all students so that targeted remediation is provided and progress is monitored within regular education.

Multidisciplinary evaluations are recommended when a child's needs appear to exceed what can be provided through regular education and specially designed instruction may be necessary. In the event that a child requires modifications or accommodations to access his/her education a 504 Service Agreement may be developed.

A universal screening measure is administered in 2nd, 4th, and 6th grade to identify students who may be eligible for gifted support. Multiple criteria are used to determine if a student is gifted. A Gifted Individual Educational Plan (GIEP) is developed to ensure that the student's exceptional needs are being met throughout the instructional day. Each grade level provides a program dedicated to the gifted students.

COUNSELING SERVICES

There are eight counselors in our schools. Three counselors serve at the high school, two at the middle school, one at Enfield and two at Erdenheim. Guidance counselors help students benefit from school experiences, and they assist with student growth and development, and post high school planning. They are available for parent conferences. Additionally, social workers provide support to students and their families (K-12).

HOMEBOUND INSTRUCTION

Homebound Instruction is provided for students when regular attendance is not possible because of physical, health, or psychological problems or other unusual circumstances. Homebound Instruction occurs as soon as it has been determined by the building principal that a child will be absent from school for an extended period, and when the child is able to benefit from such instruction. A physician's note stating the diagnosis, prognosis, and duration is required.

EASTERN CENTER FOR ARTS AND TECHNOLOGY

Vocational-technical education is available to qualified students in grades 11 and 12. Students enrolled in the program will attend half of their day at Springfield and the other half at the Eastern Center for Arts and Technology. Typically, students at Springfield will attend Springfield in the morning and Eastern in the afternoon; however, there are times when a student will attend Eastern in the morning session and Springfield in the afternoon. Bus transportation is provided.

PRE-SCHOOL SERVICES

Children who are not yet of school age and who appear to have a disability can obtain an evaluation and, if needed, educational intervention services through the Montgomery County Intermediate Unit.

ENGLISH LANGUAGE LEARNERS (ELL) SUPPORT

The ESL Program provides English Language Learners (ELL) with English instruction and academic support in content area subjects. For parents who transition into our educational system, we provide spoken and written translation services, interpreters, access to medical information, and home visits. Two full time teachers are employed to service all four schools. Maureen Burke, ELL Coordinator and K-5 ELL teacher, can be reached at Maureen_Burke@sdst.org or 215-233-6080 Ext. 4046. Lori Kulikowski, the middle and high school ELL teacher, can be reached at Lori_Kulikowski@sdst.org or 215-233-6000 ext. 3010.

SENIOR INTERNSHIP PROGRAM

Senior students may opt to utilize the community outside of school as a supervised learning environment for credit. If you are interested in providing an internship opportunity for our students, contact Dr. Melanie McCarthy, High School Assistant Principal at 215-233-6000 x 2002. Students volunteer in offices, courts, hospitals, classrooms and businesses to take advantage of opportunities for career exploration in real-life settings.

School District of Springfield Township - Montgomery County

SCHOOL HOURS

Enfield - 8:55 am - 3:25 pm
Erdenheim - 8:55 am - 3:25 pm
Middle School - 7:45 am - 2:45 pm
High School - 7:45 am - 2:45 pm

EARLY DISMISSAL

Enfield - 8:55 am - 12 pm
Erdenheim - 8:55 am - 12:10 pm
Middle/High School - 7:45 am - 11:15 am

ADMISSION OF STUDENTS

The district offers central registration for all students at the administration building located directly behind the middle school. Students are admitted upon presentation of registration forms, birth certificate and proof of residency. All registration forms can be found on the district website at <http://www.sdst.org/home/registration.php>.

All documents must be presented at the time of admission. Parents/guardians are encouraged to supply any additional school reports or information that may assist in assigning students. For more information, please call 215-233-6000, Ext. 1000. Registration hours are 8:00 a.m. – 11:00 a.m. and 1:00 p.m. – 4:00 p.m. Residents may call ahead to schedule an appointment for registration.

EMERGENCY CLOSING OF SCHOOLS

If it is necessary to close schools due to inclement or hazardous weather conditions, the closing will be announced on KYW Radio 1060AM, Comcast Cable Channel 28 or Verizon Fios Channel 38, or log on to www.sdst.org. Global Connect will also be used to communicate school closings. You can sign up for Global Connect messages on the district website. Parents/guardians are encouraged to sign up for email to receive newsletters, school closing alerts, calendar information, lunch menus, sports schedules and more from the district at your home or wherever you access your email. Please go to www.sdst.org to sign up.

**PLEASE LISTEN TO KYW RADIO 1060 AM,
WATCH COMCAST CABLE CHANNEL 28, OR VERIZON FIOS CHANNEL 38,
OR LOG ON TO www.sdst.org
DO NOT CALL SCHOOL OFFICIALS, THE POLICE OR THE TOWNSHIP BUILDING**

School may be dismissed early, with very short notice, if a severe storm or emergency arises during the school day. Parents/guardians should arrange for such emergency care and your child should always know where to go for care if you are not at home to receive him/her in early dismissal situations.

SAFE SCHOOL HOTLINE

The School District of Springfield Township has contracted with Security Voice Incorporated to provide district students and families with a Safe School Helpline. The helpline is a 24-hour-a-day, 7-days-a-week hotline.

The school helpline is a 100% confidential program.

To use the helpline, please follow the steps below:

- Dial 1-800-418-6423, ext. 359. An automated system will answer your call (in English and Spanish). The voice will inform you of the purpose of the helpline and will assist you in how to inform them about your situation.
- It is also available online at www.safeschoolhelpline.com.

WITHDRAWAL OF STUDENTS

Parents/Guardians should notify the school at least one week in advance and sign a release form when planning to withdraw a child from school. A transfer card and a report card will be prepared for the new school. Parents/Guardians must notify the school of any change in residence.

SWIMMING PROGRAM

A community swim program provides residents with the opportunity to swim before school hours and in the evening. For information, please call the Pool Director at 215-233-6030, Ext. 2025.

SPORTS INFORMATION

For the most current sports schedules, visit www.highschoolsports.net or the athletic page on the district website.

EQUAL OPPORTUNITY EMPLOYER

The School District of Springfield Township is an equal opportunity education institution and will not discriminate in its educational programs, activities, or employment practices on the basis of race, color, national origin, sex, age, religion, ancestry, disability, union membership, or other legally protected classification. Announcement of this policy is in accordance with state and federal laws, including Title VI, Title IX, Section 504, and the Americans with Disabilities Act.

School District of Springfield Township

The Mission of the School District of Springfield Township is to ensure that all students are high achieving, socially and ethically responsible, self-directed, and productive through a high performing, unified and aligned learning community.

Diversity/Equity Mission

To ensure that all students are high achieving, socially and ethically responsible, self-directed and productive, through a higher performing, unified and aligned learning community, the Board of School Directors, administration, faculty and staff of the School District of Springfield Township are committed to creating and maintaining a school community that embraces the educational principles and practices that recognize cultural diversity as essential to the success of a democratic society and to the fulfillment of the District's mission.

To achieve this mission, all members of the school community are committed to providing an environment that:

- ★ Respects the individual regardless of economic status, race, color, national origin, heritage, religion, gender, age, sexual orientation, ability or disability
- ★ Strengthens, builds and supports a staff that reflects the diversity of the district
- ★ Honors and respects cultural and language differences
- ★ Respects the personal rights of others
- ★ Affirms the rights of others to seek and maintain their own identities with dignity
- ★ Encourages positive relationships with and among community groups

Five Ways to Become Informed

- ① Sign up for our new e-newsletter at <http://lists.sdst.org/sub>. These lists will deliver timely messages and news right to your email inbox! You can even manage your list subscriptions so that you only receive messages pertinent to you.
- ② Check our website, www.sdst.org, for real-time announcements, educational resources, district career opportunities, Virtual Library resources, Board of School Directors information, Alumni Association updates and more.
- ③ Tune to Comcast Channel 28, or Verizon Fios Channel 38, to view special district events and all Board meetings.
- ④ The *Enterprise* is delivered to each residence during the third week of the month. It features district photos, event information and schedules.
- ⑤ The *Springfield Sun*, a weekly publication, provides current reporting and information about our district.